



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, July 20, 2016  
6:30 p.m. Open Session  
6:35 p.m. Closed Session  
7:00 p.m. Open Session  
Vacaville Center  
2001 North Village Parkway  
Vacaville, California 95688

**Please Note:** SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and **Education Code** Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, each speaker coming before the Board is limited to one presentation per specific agenda item and to one presentation per meeting on non-agenda matters. The three minutes time allotted for speaking per topic is only allotted for the individual whose name is on the Public Comment Card that is submitted at the beginning of the meeting. No speaker can yield their three minutes or a portion of their three minutes to another speaker. (SCCD Board Policy 1043).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER (6:30 p.m.)**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Michael A. Martin, President  
Rosemary Thurston, Vice President  
Monica Brown  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Pam Keith  
A. Marie Young  
Larry Bartlow, Student Trustee  
Celia Esposito-Noy, Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**
- 6. CLOSED SESSION (6:35 p.m.)**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:  
one potential case
- (d) Conference with Legal Counsel—Existing Litigation  
(Subdivision (a) of Govt. Code §54956.9):  
Case #: FCS045285 and Case #: FCS045360

- 7. RECONVENE REGULAR MEETING (7:00 PM)**
- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**
- 10. SOLANO SHOWCASE**  
Small Business Center Webinars and Resources in English and Spanish  
*Presented by Humberto Lupi, Small Business Development Center Advisor and Kelly Penwell,  
Associate Dean, Small Business Development Center*
- 11. REPORTS (NO ACTION REQUIRED):**
  - (a) Associated Students of Solano College (ASSC)
  - (b) Academic Senate
  - (c) College Governance Council
  - (d) Superintendent-President

**12. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

*Superintendent-President*

- (a) Minutes for the Meetings held on February 3, 2016, February 17, 2016, June 1, 2016, and June 25, 2016

*Human Resources*

- (b) Employment – 2015-2016, 2016-2017, Page 19

*Finance and Administration*

- (c) Personal Services Agreement, Page 26
- (d) Warrants, Page 28
- (e) Donations, Page 30
- (f) Notice of Completion for Construction Services for Asbestos Abatement Project, Page 31
- (g) Notice of Completion for Construction Services for Building 1300 Kiln Fence Project, Page 33
- (h) Notice of Completion for Construction Services for Measure Q Thank You Signs Project, Page 35

**13. ITEMS REMOVED FROM CONSENT AGENDA**

**14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Superintendent-President*

- (a) Kindergarten Through Community College Public Education Facilities Bond Act of 2016, Resolution No. 16/17-02, Page 37
- (b) Vacaville Youth Master Plan, Resolution No. 16/17-03, Page 40

Human Resources

- (c) New Administrative Leadership Group (ALG) Management Job Description, Dean of Academic Support Services – Categorically Funded, Page 42
- (d) New Administrative Leadership Group (ALG) Management Job Description, Dean of Enrollment Services, Page 44

Finance and Administration

- (e) Contract Amendment #1 with Hazard Management Services for Professional Services for the Asbestos Abatement Project, Page 50
- (f) Contract Award to CA Architects for Architectural and Engineering Services for the Softball Field Bleacher Replacement Project, Page 51
- (g) Contract Award to JRDV Architects, Inc. for Architectural Site Master Planning Services for the Aeronautics and Workforce Development Building Project, Page 53
- (h) Contract Award for Construction Services to Pro Builders for the Horticulture Site Improvements Project, Page 55
- (i) Contract Award to Trinity EMCS Inc. to Perform Retro-Commissioning Services for the HVAC/EMS Efficiency Project, Page 57
- (j) Contract Change Order #1 to Cooper Oates Air Conditioning for Hydronic Pumps Replacement Project, Page 59
- (k) Contract Change Order #1 to QualitySound for Fire Alarm Control Panels Upgrade Project, Page 62
- (l) Change Order No. 03 to Southwest Construction for Buildings 1600, 1800A and 1900 Re-Roofing Project, Page 63
- (m) Contract Change Order #3 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase 1) Project, Page 65
- (n) Renewal Agreement with Accountemps, A Robert Half Company, Page 67

Academic Affairs

- (o) Clinical Experience Agreement Between Solano Community College District and Crestwood Manor, Vallejo, California, Page 70
- (p) Blue Jeans Videoconferencing Contract, Page 79

- (q) Small Business Sector Navigator Grant, Page 83
- (r) Personal Service Contracts for Continuing Education, Page 108
- (s) Educational Agreement Between Solano County Office of Education and Solano Community College District, Page 110
- (t) Memorandum of Understanding Between Fairfield-Suisun Unified School District and Solano Community College District for Early College High School, Page 116
- (u) Memorandum of Understanding Between Solano Community College District and the Bay Area Model's Guild, Page 122

Student Services

- (v) Student Health Services Contract Between The County of Solano and the Solano Community College District, Page 128
- (w) Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 147
- (x) Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 157

**15. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Memorandum of Understanding Agreement Between Napa County Library and Solano Community College Library, Page 165

**16. ANNOUNCEMENTS**

**17. ITEMS FROM THE BOARD**

**18. CLOSED SESSION (CONTINUED IF NECESSARY)**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

**19. RECONVENE REGULAR MEETING (IF NECESSARY)**

**20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**21. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

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